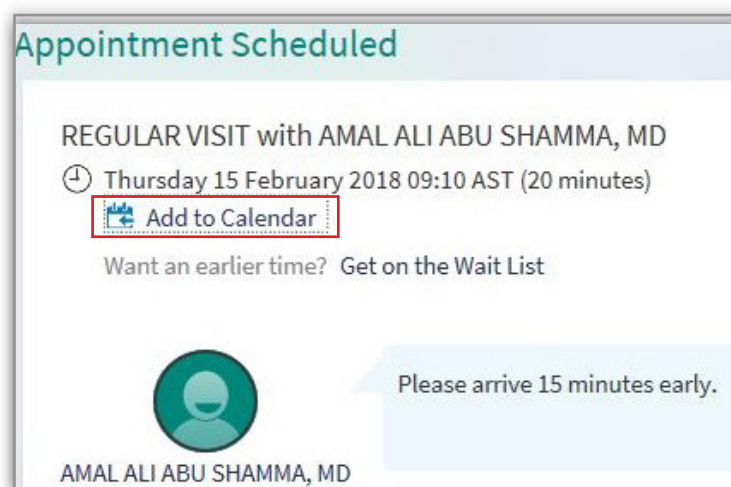


How to add a medical appointment to your calendar from MyChart

On your workstation

1. Once you have scheduled your appointment, select *'Add to Calendar'*.



Appointment Scheduled

REGULAR VISIT with AMAL ALI ABU SHAMMA, MD

⌚ Thursday 15 February 2018 09:10 AST (20 minutes)

Add to Calendar

Want an earlier time? Get on the Wait List

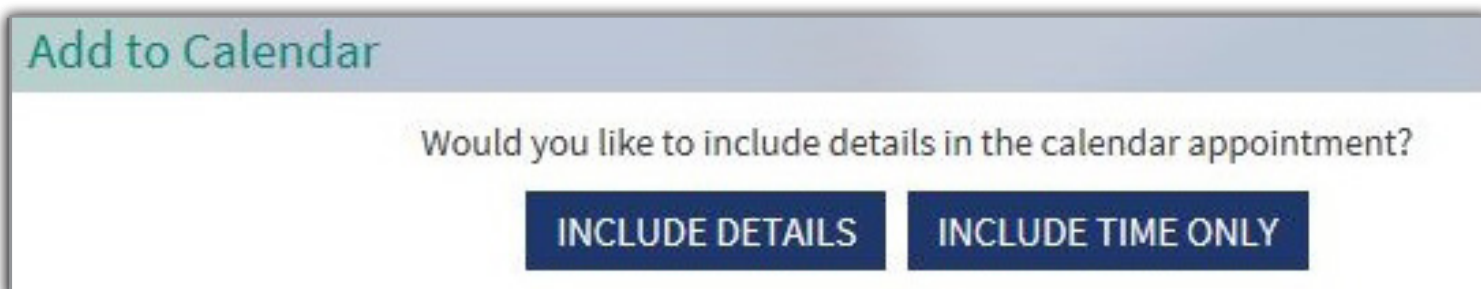
AMAL ALI ABU SHAMMA, MD

Please arrive 15 minutes early.

Please note:

- *Canceling an appointment does not remove the appointment from your calendar.*
- *Removing the appointment from your calendar does not cancel your appointment.*

2. Choose between having only the time, or all appointment details shown in your calendar.

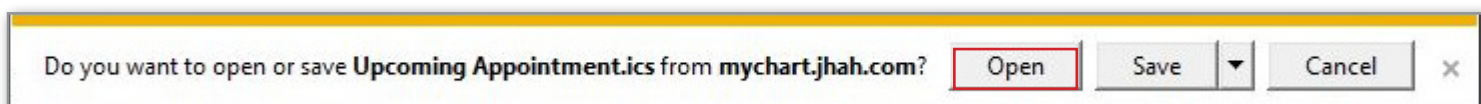


Add to Calendar

Would you like to include details in the calendar appointment?

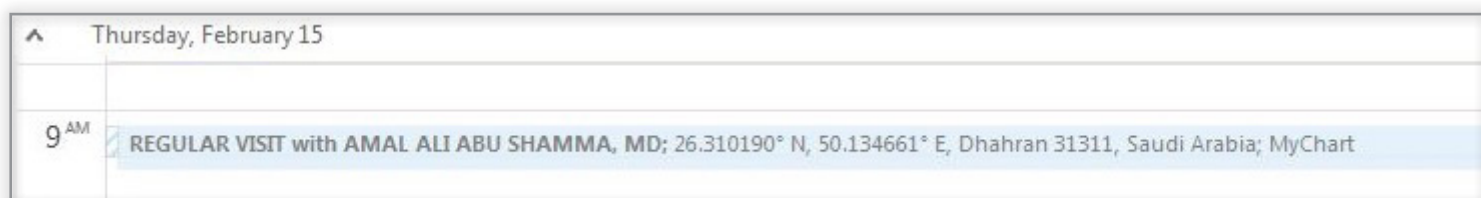
INCLUDE DETAILS **INCLUDE TIME ONLY**

3. Click *'Open'* to add the calendar invitation to your Outlook account.



Do you want to open or save **Upcoming Appointment.ics** from **mychart.jhah.com**? **Open** Save Cancel

4. You will now see the appointment in your calendar.

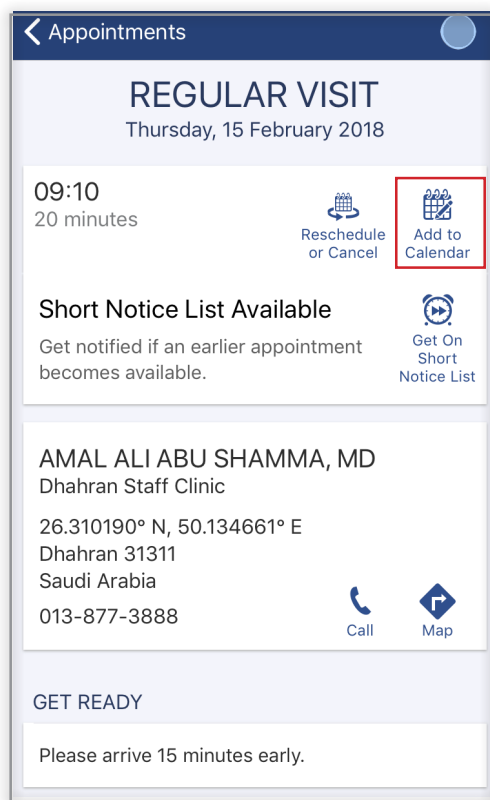


Thursday, February 15

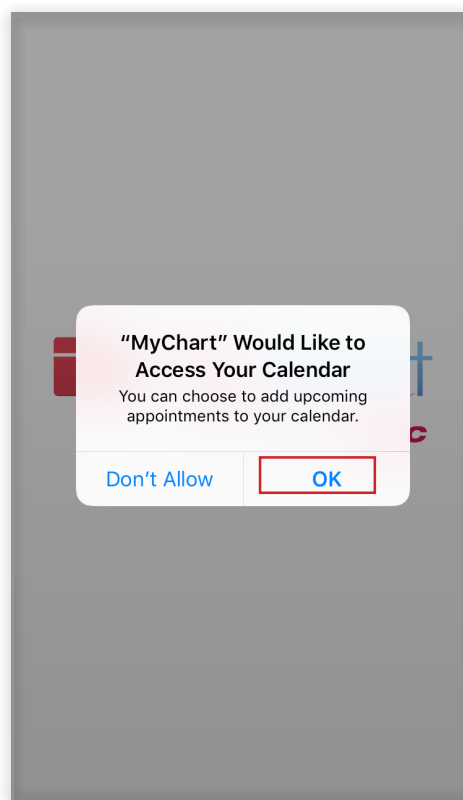
9 AM REGULAR VISIT with AMAL ALI ABU SHAMMA, MD; 26.310190° N, 50.134661° E, Dhahran 31311, Saudi Arabia; MyChart

On your iPhone

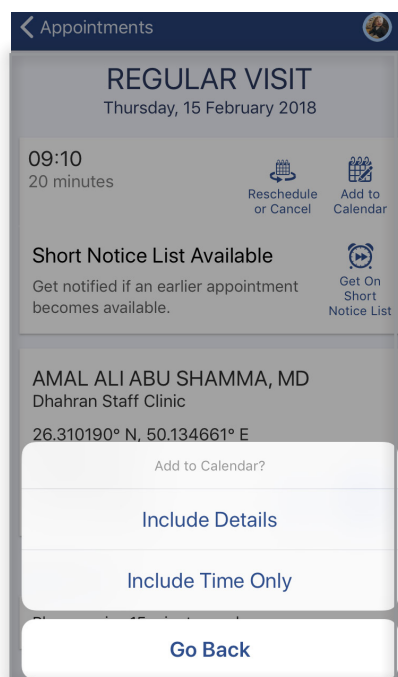
1. Once you have scheduled your appointment, select 'Add to Calendar'.



2. Allow MyChart access to your calendar.



3. Choose between having only the time or all appointment details shown in your calendar.



4. You can now add the appointment to your iPhone calendar. To add the appointment in your work Outlook calendar, select 'Invitees' and add your work email address.

