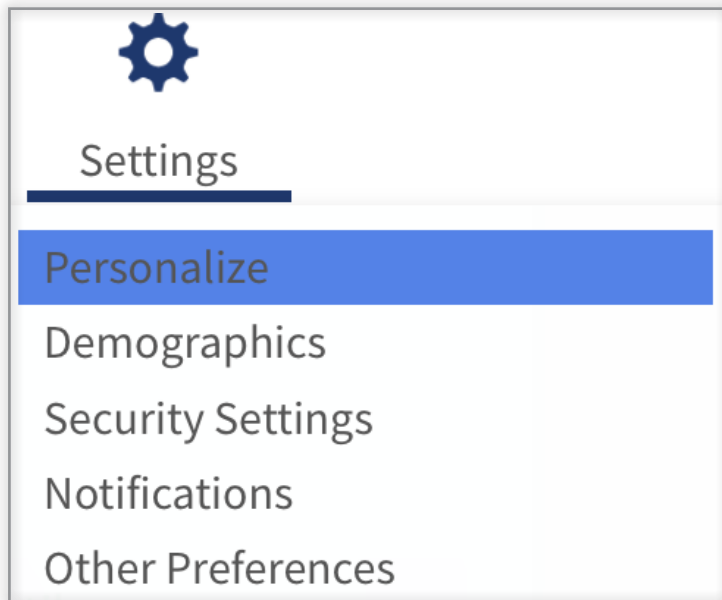
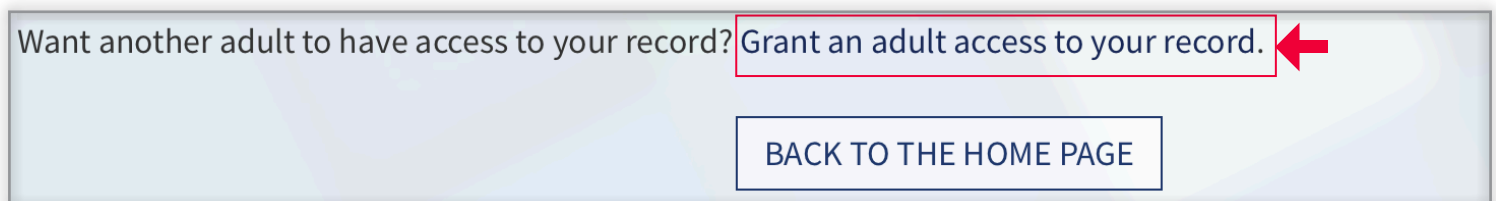


How to Request or Grant Access to a MyChart Record

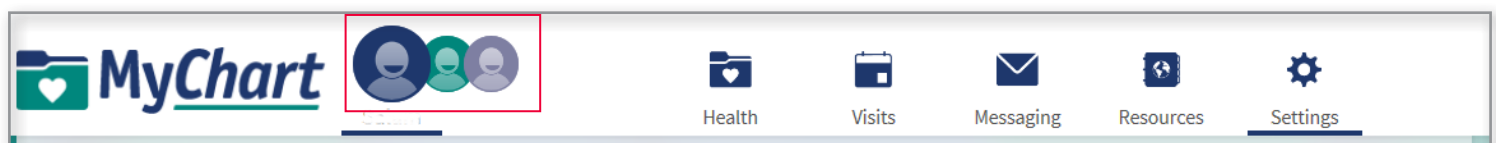
After logging into MyChart, from the **Settings** tab, select **Personalize**.



Click the link *"Grant an adult access to your record"*. Complete the required fields in the form, select the type of access (full or limited) and **Submit**.

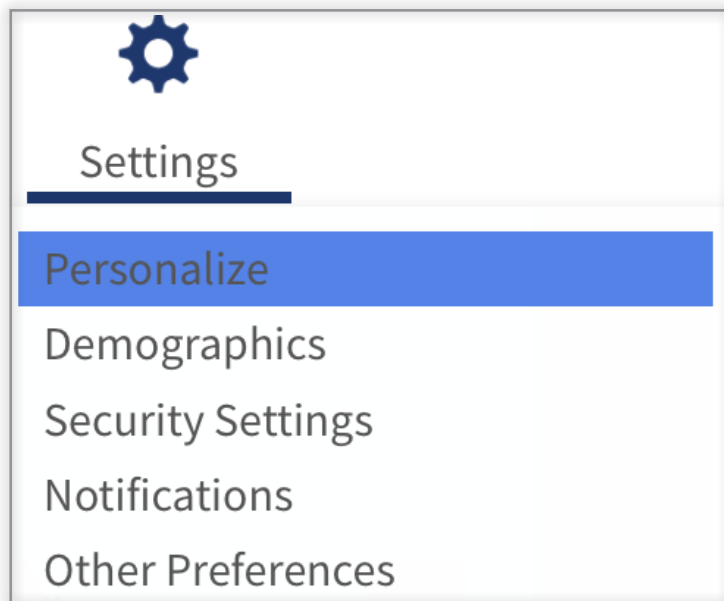


After your request has been processed by JHAH staff, you will see a new icon the next time you log into MyChart.

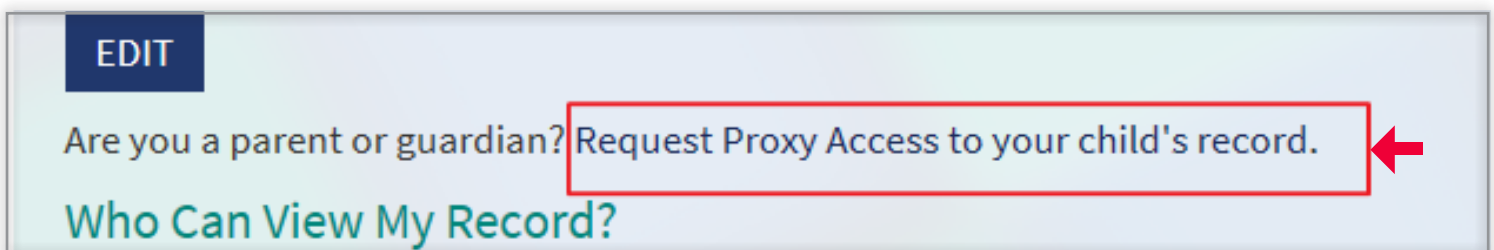


How do I get access to my dependent children's MyChart account?

After logging into MyChart, from the **Settings** tab, select **Personalize**.



Click the link *"Request Proxy Access to your child's record"*. Complete the required fields in the form and **Submit**.



After your request has been processed by JHAH staff, you will see a new icon the next time you log into MyChart.

