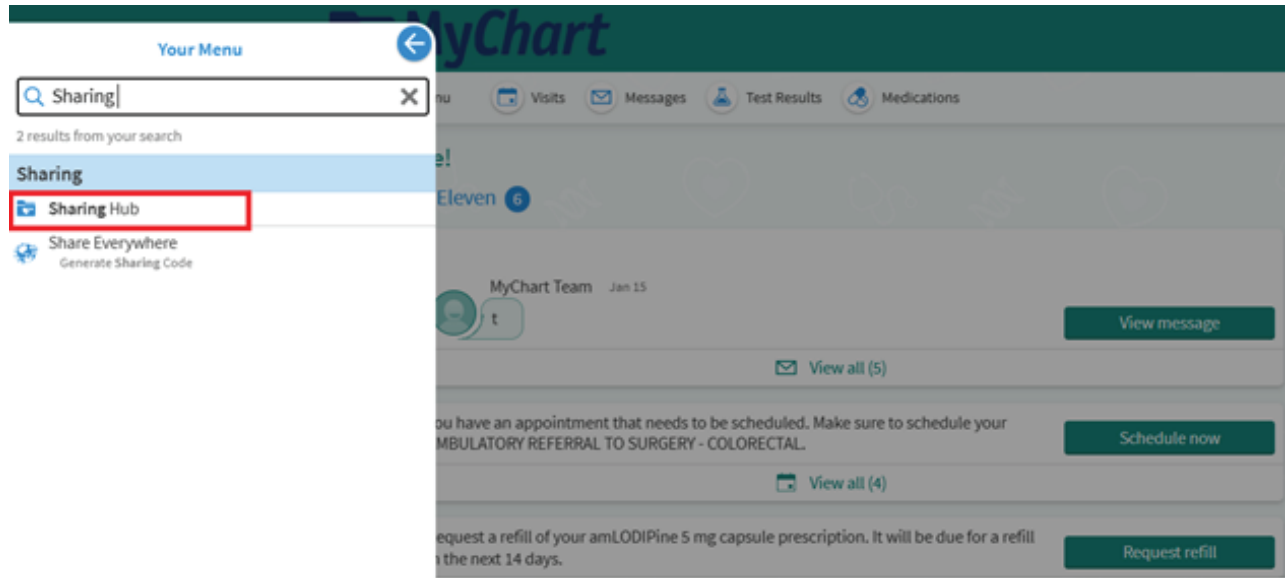




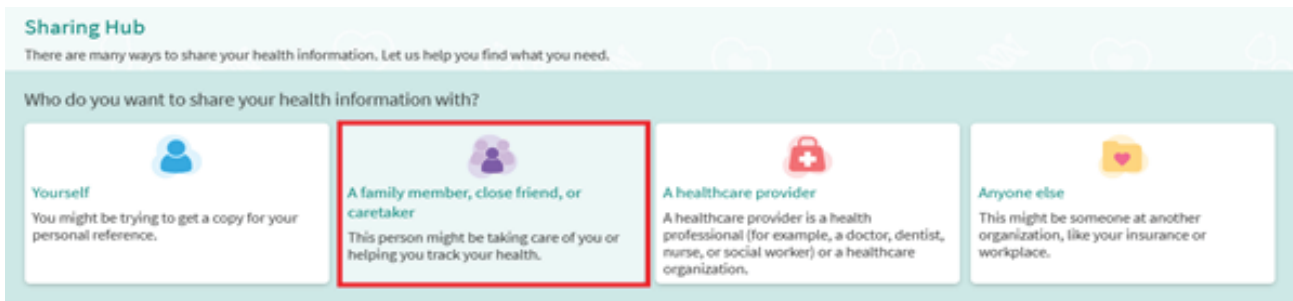
# How to Invite Someone to Have Access to your MyChart Record

Visit [www.jhah.com/en/about-mychart](http://www.jhah.com/en/about-mychart)

- 1 After logging in to MyChart, from the drop-down “Menu”, search for or directly select “Sharing Hub”.



- 2 Select “a family member, close friend, or caretaker”.






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### 3 Select "Give ongoing access to your MyChart account".

**Sharing Hub**  
There are many ways to share your health information. Let us help you find what you need.

How do you want to share your health information with a family member, close friend, or caretaker?

  
**Give ongoing access to your MyChart account**  
This person might be taking care of you or helping you track your health.

  
**Download or send a snapshot**  
This will contain your health summary and/or specific visit details. This is available immediately.

  
**Request a formal copy**  
You can request specific pieces of information, including lab images, or request everything. This request might take a few days for your healthcare organization to process.

[Back](#)

### 4 Click "Invite Someone".

**Friends and Family Access**

Who Can See My Record?

No one can see your information

[+ Invite someone](#)



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5 Fill in the required fields: Name, Email, Confirm Email.

Invite Someone to Have Access to Your Record

- 1 We will email an invitation to someone you trust.
- 2 From the email, they can log in to their MyChart to accept the invitation.
- 3 They must verify they know you by entering your date of birth.

Who are you inviting?

\* Name

Where should we send this invitation?

\* Email  \* Confirm email

6 On the same page, select what kind of access you would like this person to have: Full or Limited Access. Then Click "Send Invite".

\* What kind of access would you like this person to have to your chart?

Full Access	Limited Access
Provides your proxy access to create/view appointments; review history, health issues, questionnaires, labs; view/update medications, allergies, immunizations; view/reply to MyChart messages; personalize MyChart demographics. Refer to the Terms of Use for full info.	Provides your proxy to have access to view appointment information; view health reminders, immunizations, medications and allergies; request medication refills; and personalize MyChart. Refer to the Terms of Use for full info.

Send invite

7 An email invitation will be sent to the person you listed to receive an invite. They can log in to their MyChart account to accept the invitation, then they must verify that they know you by entering your date of birth.